



REQUEST FOR QUOTES

Case Management Services – Sibling Group (3)

The Mississippi Department of Child Protection Services (MDCPS) seeks to contract with a single vendor to provide therapeutic and case management services to a Sibling Group – one of whom is diagnosed with Autism – who are being placed in Sulligent, Alabama via the Interstate Compact on the Placement of Children. The vendor must be licensed/certified/recognized by the Alabama Department Human Resources (DHR). Proof of status with the Alabama Department of Human Resources must be provided with this quote.

Therapeutic Services to be provided as necessary and Case Management Services include, but are not limited to, the following:

- Service planning and monitoring
- Assistance with accessing needed medical, dental, education, mental health, substance abuse, and social services
- Monthly visits with the children in the placement setting. A minimum of two face-to-face visits is required – one of which must be in the placement setting
 - Provision of monthly reports to MDCPS. During the period, monthly reports must include:
 - report of all services (medical, dental, education, and social) provided to the identified child – inclusive of any examinations and treatment provided;
 - report of immunization status and any illness;
 - any psychological and/or psychiatric evaluations and treatment;
 - report of school progress or lack thereof and any identified issues/concerns related to progress or lack thereof;
 - summary of significant relationships (family, school, and community);
 - any identified safety and risk concerns related to the placement setting and/or provider of placement services
- Notification to MDCPS of any serious illness, accident or need for hospitalization or surgery. Notification must be made within 24 hours of vendor learning of the situation/event.
- Notification to MDCPS of any emergency concerning the caregiver in the placement setting. An emergency is defined as death, critical injury or illness of the caregiver(s) which immediately impacts the ability of the caregiver(s) to provide a safe environment for the child or a situation in which it is not in the best interest of the child to remain with the caregiver(s). This would include, but is not limited to, arrest or allegations of abuse or neglect. Notification must be made within 24 hours of vendor learning of the emergency.
- Notification to MDCPS of any concerns related to the potential for placement/service disruption.
- Engagement of MDCPS in planning for any visits of three days or more and for all trips or visits out of state.



The quote must include the following:

- Statement of total price (to include all hourly rates, mileage fees, etc.)
- Terms of the agreement
- Description of services to be offered to MDCPS
- Name, address, and telephone number of the vendor
- Proof of status with the Alabama Department of Human Resources
- Expiration date of the quote.

MDCPS anticipates the date of this contract to be approximately August 1, 2020 through June 30, 2021. Renewals of the contract will be based on the continued needs of the youth and are subject to applicable Mississippi laws and procurement rules and regulations. Any renewal options will be included in the contract resulting from the RFQ and exercised at the sole discretion of MDCPS.

Please submit a quote **including all three children** via email by close of business (5:00 p.m. CST) on Friday, July 24, 2020 to:

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