



## REQUEST FOR QUOTES

### Satisfaction Survey for Licensed Foster Parents

The Mississippi Department of Child Protection Services (MDCPS) seeks to contract with a single vendor to conduct satisfaction surveys of licensed foster parents. This project includes survey design (inclusive of distribution methods), collection and analysis of data from the administered surveys, and reporting of data collected.

Satisfaction surveys should be designed to measure foster parent satisfaction with MDCPS caseworker visits and services provided. Satisfaction surveys should be conducted electronically. Surveys should be conducted after each caseworker visit.

In addition to conducting satisfaction surveys, data collection, analysis, and reporting are included in the project. MDCPS anticipates that the following data should be made available to caseworker supervisors and MDCPS leadership: number of surveys conducted; aggregate survey responses by survey item; survey response broken down by item, MDCPS region, county, and caseworker; response rates; number of surveys initiated in total; number of surveys initiated by caseworker, etc. Other reports generated from survey data will be generated with agreement of MDCPS and the vendor. Any publication with information/data generated from this project must be reviewed and approved by MDCPS prior to publication.

The quote should include the following:

- Statement of total price (to include all hourly rates, mileage fees, etc.)
- Terms of the agreement
- Description of services to be offered to the agency
- Name, address, and telephone number of the vendor
- Expiration date of the quote.

MDCPS anticipates the date of this contract to be approximately December 1, 2019 through September 20, 2020.

Please submit a quote via email by close of business (5:00 p.m. CST) on Friday, November 15, 2019 to:

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