



Field Services

In-Home Services Policies & Procedures

To: ALL MDCPS

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Through: Tracy Malone, Deputy Commissioner of Field Operations
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Effective immediately, MDCPS In-Home Services will replace the previous DFCS Section C: Prevention/Protection & In-Home Services. The agency will no longer make a distinction between Prevention and Protection Cases, and all non-custody cases will be referred to as In-Home Cases.

Major changes to In-Home Services include:

1. Removal of all references to Prevention/Protection Services;
2. Recommendation that the Comprehensive Family Assessment (CFA) and Family Service Plan (FSP) be completed within forty-five (45) calendar days of opening a case or any time there is a review, add/change, or final FSP;
3. Recommendation that the worker, immediately upon case assignment, (or within 7 days), set the direct services for the case members for early identification of case types; and
4. Duties of the County of Responsibility (COR) and County of Service (COS) Workers.

Please be advised that the new requirements for the CFA and FSP apply to In-Home AND Foster Care cases.

Additional changes to In-Home Services will be forthcoming. If you have any questions about this change, please contact Michelle McMurtray at michelle.mcmurtray@mdcps.ms.gov.