



Questions for RFP No. 2024SCM001 – Supported Case Management

No.	RFP Section, Page Number	Question/ Request for Clarification
1	4.1.8, Pg.14	Is the Program Supervisor position that oversees, insures, and is required for fidelity to the evidenced-based model detailed in our proposals considered an administrative position? Based on the example, this position does not appear to be an administrative position, however, MDCPS will make any final determinations or decisions regarding questions of this nature after the RFP evaluation process has been completed.
2	4.1.8, Pg.14	Seems to be an error/ typo. Please clarify or correct the bolded print regarding justification. Clarification: A justification is required when the proposed budget narrative exceeds 10% of the total estimated cost for administrative expenses. Indirect/administrative costs cannot exceed over 10% of the total project budget. Grantees will be required to document and justify all expenses listed under indirect/administrative cost 1) Personnel expenses related to staff not directly supporting the project 2) Fringe 3) Insurance 4) Supplies.
3	1.9, Pg 7	What is the funding ceiling amount? A funding ceiling amount has not been established. Please provide the best estimate of the cost required to deliver the service.
4	None	How many youth do you expect to refer to Supportive Case Management? There are approximately 767 foster/former foster youth potentially eligible for these services.
5	Attachment N, Pg 60	Do we include attachments M,P, and Q? They are not listed on attachment N. If required, where do they go?

		Attachments P and Q are components of the sample contract agreement and will only be necessary if the contract is awarded. However, Attachment M should be included as part of the proposal in Section C.
6	Referral Process, Page 10	What is the number of eligible youth that we anticipate? Please see answer to Question 4.
7	4.1.8, Page 14	No funding cap mentioned in the RFP. How do we determine the amount of funding we can apply for? No specific funding cap has been specified. Please provide the amount necessary for your organization to execute the service.
8	Attachment O, Page 62	Is a letter of intent required? If so, when is it due? A letter of intent is not mandatory for this solicitation. MDCPS only requires a letter of intent when it has been explicitly mentioned in the timeline.